

ORDERING INFORMATION AND GUIDLINE

We book based on first come first served. We no longer take standing orders for groups less than 50 persons. Once the delivery spots are filled, we stop taking orders. August through December 15th are high season, please book your events early

Holiday closures: December 19th through January 15th, 2023, for winter holiday

Delivery fees: corporate delivery fees (per occurrence), during business days/hours are determined by location- time of day- style of the event- group size.

Substitutions: we reserve the right to make substitutions when necessary. Prices are subject to change without notice.

Delivery minimum amount: a minimum of \$300.00 PER DELIVERY per order (during weekdays) between 7 am to 4:30 pm. Please contact our office to enquire about private events minimum and terms of service.

MINIMUM order: Monday through Friday 7am to 4pm \$350 per delivery

Weekend orders: by appointment only. A minimum of \$1,000.00 in food items per order is required.

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Cancellations: we prepare each order specific to each group. To cancel an order, please let us know at least 72 hours before the event (before 12:00pm) Full or partial charges will apply to the items that are already in production or have been purchased for your event. Rental orders, staffing or specialty desserts. will be charged in full.

Rental orders and staffing, cancellation 7days prior to the event date.

Confirmations: please review that everything in your order is accurate and confirm with us via email.

Payment: We accept Visa, Master Card, and American Express (*Amex payments incur in a processing fee). No card payment is accepted for events over \$1500.

Check payments must be received within 15 days from invoice date. Otherwise, the full amount due plus an additional late fee will be charged.

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Our kitchen hours 5 am to 3 pm Monday to Friday, office hours 9am to 2pm Please place your orders by email @ info@westfresh.com requests for deliveries, modifications or cancellations please contact us directly by phone 650-941-9888

Please do not email lastminute change or request, we only check emails after 1pm daily and we may miss your request.

Thank you for your continued support, we look forward to being at your service.

Setup- delivery drop, hot meals are delivered in recyclable/compostable carryout boxes.

Setup- warmers/chaffers, additional fee of %15 or flat fee will be determined. Unless an item is explicitly

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